School of Education
Administrative Leadership Council - Minutes
August 14, 2013

Present: Pepper, Abernathy, Niemeyer, Hopkins, Cofer, Rock, Dolan, Chessin, McClelland, Webb
Absent: Lezring

1. New University Style Formats: UM has changed the format style of stationery, business cards, PowerPoint slides and other graphics used across campus. The PowerPoint, email signature and digital letterhead templates will soon be available in the creative toolbox on the University Communications website.

2. Graduate enrollment – New IHL funding formula gives more emphasis for funding graduate programs. Based on this new funding formula, we will get the appropriations promised by the state. Will try to offer doctoral program in Jackson. We have about 35 people waiting.

3. Guyton 101 and computer labs: lab 101 will be remodeled into a teacher/student lounge

4. Ad Astra - Class and room schedule: This program is used to optimize classroom space, event planning

5. Visitor parking: Dean’s office has requested 1,000 parking passes and will be distributed to the departments. Dr. Rock stressed importance of admin staff keeping record of passes handed out.

6. Memorial for Dr. Maxine Harper: Dr. Wells Dolan has formed a committee to discuss holding a memorial at the Paris-Yates Chapel. More details coming.

7. Theme for faculty meeting - STRETCH