Administrative Leadership Council  
September 14, 2017


I. Academic Integrity – Be clear on your syllabi by identifying assignments that can be done collaboratively compared to those that must be completed with no help from anyone else.

II. Faculty Performance Evaluation: Be sure comments are written in appropriate fields

III. Update SOE directory with bio, photo, accurate telephone number, etc.
   - photographer available Friday, September 15, Guyton 101

IV. HR Form 9 – Permission to Engage in Outside Employment: Form is to ensure there are no conflicts in interest. All outside employment, including Mary Kay, photography, Plexis, etc require this form

V. Greetings from Ole Miss campaign: Purpose is to increase social media followers and recruit new students

VI. Announcements
   A. SOE Team Spirit Friday
   B. SOE Tailgate – October 14, 2017: Olivia Manning is guest
   C. Guyton Fall Festival – October 30, 2017
   D. Rebel Road Trip - TBD

VII. Upcoming meetings
   A. SOE Faculty: September 15, 2017
   B. Administrative Leadership Council: October 9, 2017

VIII. New Business