Administrative Leadership Council
March 20, 2018


I. Shorelight "Mainstream Graduate Direct" Recruitment – Dr. Amy Wells Dolan

Shorelight (SL) recruits international students for direct entry to any UM graduate program. They call this recruitment to graduate programs (typically a Masters-level program) as "Mainstreamed Graduate Direct." These mainstreamed graduate students would have to meet your regular graduate admissions standards. Additionally, those admission criteria and decisions for mainstreamed graduate direct students are determined entirely by the participating graduate department/faculty.

SL only wants to recruit for UM graduate programs willing to commit to making an admission decision within 30 days of a submitted, complete application. This turnaround assures that students and international recruiters receive timely feedback. It’s possible that a particular UM graduate program doesn’t want to have international recruitment because they have enough applicants already or don’t think the 30 days is feasible. In this case, the program may want to opt-out from recruitment.

II. Defibrillators in Guyton and Annex

III. Operational planning for FY 19 – Overview from Provost’s Office - handout

The SOE is asked to submit a Proposed Plan: Cover the most immediate/critical needs
Assumptions:
 a) Assume about the same number of freshman as the current year ~ 3,600 (academic units should check Tableau for data on applications, admits, and enrollments for their programs),
 b) Flat or slightly declining budget from the state,
 c) Little to no new permanent money available

IV. Minors on Campus
Internal Audit needs to know if your department has any interaction with minors. In general, a minor is considered to be anyone under the age of 18 who is not enrolled at the University. If your department does have interaction with minors, we would like to know the name of the event/camp/program, a brief description, and who to contact (program director, organizer, instructor, etc.) in the event we have follow-up questions.
METP does one project – Marks Tutoring.
COPE interacts with minors.
TOT does have our Guyton Halloween

Dr. Rock did a campus visit for high school students interested in teaching from Saltillo High School. 20 students attended as potential future teachers.

North Panola Middle School comes annually to do math activities with Dr. Cunningham. Dr. Cunningham supervises several of our candidates to teach math activities to 6th graders for 90 minutes in Guyton Hall.

V. Marketing for online programs – Andrew Abernathy

Office of Outreach has agreed to fund a digital billboard. Andrew asked for success stories be emailed to him

VI. Upcoming meetings/events
   A. March 23, 2018: SOE Faculty Meeting
   B. March 27, 2018: Core Ensemble – Equally Divine: The real story of the Mona Lisa
      4:15 pm for students; 7:30 pm for public

VII. New Business
Interoffice Memorandum

OFFICES OF THE
PROVOST and VICE CHANCELLOR FOR ADMINISTRATION AND FINANCE
University, MS 38677

TO: Deans and Directors

FROM: Noel E. Wilkin and Larry Sparks

DATE: March 7, 2018

SUBJECT: Operational Planning for FY19

Thank you for all that you do to improve our academic programs, maintain quality and efficient operations, and advance our university. Your efforts are particularly impressive given our limited resources. As you know, we took multiple mid-year cuts in state funding last year and began the current fiscal year with another funding reduction. We believe new, permanent funds will be scarce or unavailable in the coming year.

This year, we are asking you to submit one plan for your school or unit. Unfortunately, we expect that there will not be new, permanent money to offer this year. If any permanent funds are available, our first priority will be to offer raises. We are trying to plan and know what difficult decisions will need to be implemented, given the scarcity of new money this year. As a result, this plan will be very important. Keep in mind that the submission of a plan does not automatically result in funding.

Proposed Plan: Cover the most immediate/critical needs

Assumptions – a) Assume about the same number of freshman as the current year ~ 3,600 (academic units should check Tableau for data on applications, admits, and enrollments for their programs), b) flat or slightly declining budget from the state, c) little to no new permanent money available

Under this scenario, salaries or other expenses covered by one-time money will have to be covered again with one-time money, or people will have to be let go. This plan should include ONLY critical expenses that must be funded in FY19, or critical programs or services that will have to be stopped or shut down without funding. It should not include new programs or new initiatives. We assume you will continue to cover some of your one-time money needs. Please provide the specific expense (including description, current source of one-time funding, amount, and strategic priority link).

Please use the attached spreadsheet template to submit your request, and provide a supplemental Word document describing your request. Brief notes can be placed in the spreadsheet as needed. You must indicate (in Column H – UM Priority Advanced) for each item listed to which strategic plan pillar the request is linked (Academic Excellence; Healthy and Vibrant Communities; People, Places, and Resources; or Athletics Excellence). Please indicate the departmental goal advanced in Column I – Key Departmental Goal. If this is linked to Flagship Constellation, you can list this in Column I.

Your responses are requested by Monday, April 2, 2018.
Provost and Executive Vice Chancellor for Academic Affairs Division:
Please submit plans (Word document and Excel spreadsheet) to John Adrian (jadrian@olemiss.edu) and Katherine Slone (kcslene@olemiss.edu). If you have questions, feel free to contact Noel Wilkin (nwwilkin@olemiss.edu) or John Adrian (jadrian@olemiss.edu) to discuss planning or get clarification on this request for information.

Vice Chancellor for Administration and Finance Division AND departments that report directly to the Chancellor:
Please submit plans (Word document and Excel spreadsheet) to Audrey Floyd (audrey@olemiss.edu) and vcaf@olemiss.edu. If you have questions, feel free to contact Larry Sparks or Audrey Floyd to discuss planning or get clarification on this request for information.

Attachments