Administrative Leadership Council  
September 10, 2018


I. SOE Employee Survey – Due to Dr. Wells Dolan absence, Dr. Rock will talk about this topic at the next meeting.

II. CAEP Standards Committee: meetings with committee chairs are today. Each of the five committees will address that each standard is being met.

III. Device charging station for Guyton: Dr. Rock proposing devices in Pod and Foyer to charging phones.

IV. Old vehicles: salvage vehicles that cost too much to repair or in poor shape to take on the road.

V. Inventory: all departments need to start checking inventory early. Make sure all loan forms are updated and current. Remove items not being used or on inventory in error. Proposing February 1, 2019 deadline.

VI. Summer online funds will be dispersed as soon as funds hits our accounts.

VII. AACTE dues: Dr. Rock plans to stop paying membership dues since the school does not receive any benefits from the membership. Conference fees are expensive but upcharge for not being a member isn’t too much.

VIII. Upcoming meetings
   A. September 21, 2018: Faculty meeting

IX. New Business