



Administrative Leadership Council
March 22, 2023

Present: D.Rock, R.Balkin, A.Dolan, D. Soares, A.Krouse, A. Monroe, A. Steimle M. Khalid, L.Joblin, P.George, T.Brady, W.Webb, K.Coleman, A.Edney, A.Williams, K.Smith, K.Marion

I. FY2023-24 System Freeze (HR/Budget Changes)

- Fund 10 budget changes frozen to prepare for FY2024 budget.
- Affects:
 - Pay increases, reclassifications, JAQs, changes in FLSA exemption status, permanent revisions between cost centers, professional development increases (with the exception of those graduating in May)
- Does NOT affect:
 - One-time payments (e-form 40), cost distribution changes (e-form 3), on/off-boarding, and temporary budget revisions (e-form 22)
- Permanent changes submitted after March 22, 2023, will be effective July 1, 2023.

II. Supervision of Minors Training

- All authorized adults and program staff for any campus program involving minors must have a *current* background check on file.
- “Current” means background check must have occurred within the previous three (3) years.
- Must complete Supervision of Minors online training.
- To schedule a training or have questions regarding this policy, contact Honey Ussery, Title IX Coordinator, 915-7045 or hbussey@olemiss.edu.

III. Departmental Reports

- Teacher Education: *Dr. Brady shared that multiple searches are in various stages. METP and MDE shared Student Research Day is April 20, at Johnson Commons. Approximately 50 students to showcase their research.*
- Leadership & Counselor Education: *Dr. Balkin shared plans to soon post position to get office assistant to work with Dr. Burnham in Principal Corps. Looking at a possible remote online position to work with our play therapy program and new school council leadership program. Doctoral student going to University of Michigan to work with their athletic department to provide counseling to student athletes. Another has taken a post-doctoral fellowship at the University of Kentucky. Another student is going to the University of North Texas.*
- Higher Education: *Dr. George shared they are in the middle of D.I.P., dissertation defenses, and a final push for spring prospectus draft and hearings. Over the spring break, the department welcomed to campus and hosted the entire Student Affairs staff*

for an HBCU that is in Memphis, called LeMoyne-Owen College. We did a professional development exchange between their staff and our student affairs staff.

- IV. Giving Day – Kelly Smith Marion: April 4 & 5, 2023.
- V. Important Dates
- Faculty/Staff Awards nomination deadline: Monday, April 10
 - UM Honors & Awards Convocation: Thursday, April 13, Ford Center
 - Mississippi Day: Saturday, April 15
 - SOE Awards Program: Thursday, May 4, at 5:30, Johnson Commons
 - SOE Alumni Awards Reception: Friday, May 5, at noon, Johnson Commons
 - Doctoral Hooding Ceremony: Thursday, May 11, at 7:00 p.m., Pavilion
 - SOE Commencement: Friday, May 12, at noon, Pavilion
 - UM Convocation: Saturday, May 13, 8:00 a.m., Grove
- VI. Next faculty meeting: **date changed** to Friday, March 31, at 10:00 a.m., Guyton 116
- VII. Next leadership meeting: April 26, 2023
- VIII. New Business: Dr. Rock gave an update on View2022. UM is attempting to reduce the number of staff position titles. He and Dr. Wells Dolan have been mapping certain staff's current titles to new titles and duties as defined by View2022. The struggle is that some of the recommended titles do not match an employee's current duties and responsibilities. Dr. Rock is providing feedback for each title with recommended changes to the View2022 committee. The proposed title changes are not final. Dr. Rock will continue to communicate the process with chairs and employees.