

**The University of Mississippi
School of Education
Assessment Committee**

Meeting Minutes
October 7, 2014

Attendees: Dr. Pepper, Dennis Bunch, Amanda Winburn, Joel Amidon, Phyllis George.

Committee Discussion

Old Business

The committee discussed how data is being used in the various programs in the SOE. This focused on what was being done beyond the requirements for NCATE requirements.

Since the committee was comprised of three new members, the committee was presented with a copy of the previously completed by-laws and asked to read, review, and comment on their appropriateness.

Specific topics of discussion included:

Requiring a review of semester reports by the department chairs (at the individual course level) to ensure a commitment to the attainment of annual data.

Requiring “rubric use” training of all SOE faculty.

Requiring all programs to develop and submit annual or semester reviews.

Can the Assessment Retreats be a forward-looking event? (What is being collected in 353 and 674?)

A discussion was started to determine if SPED, Early Childhood, and ELED should have representation on the committee.

Culturing new hires toward a mindset of assessing their own work. This included intentionally selecting faculty members with some level of expertise (or some level of comfort) in program evaluation.

It was asked if we have input regarding the evaluation questions at the end of the semester student evaluations. (This generated considerable conversation)

Faculty Assessment Retreat Presentation

The Faculty Assessment Retreat (AR) was discussed at length; specifically the use of breakout sessions to help drive greater interest and accountability at the various program levels was the intent of the discussion.

It was agreed that Dr. Pepper would have a conversation with Dr. Rock relative to the possibility.

Dr. Pepper did lay out the format/content currently known about the AR. Standards I and II of NCATE would be the focus of the event. Dr. Bellman is to present on Formative Assessments. Dr. George brought up bringing in outside presenters to share what is being done in similar schools. Dr. Amidon suggested using Jeff Wanko as a potential presenter. Dr. George expanded the scope to include nationally-recognized presenters.

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New Business

Dr. Amidon raised a question relative to changing the COMPS process for Secondary Education to a Poster Session from the Field Experience.

Considerable discussion followed, but the essence of the discussion centered on “How does this data serve to assess the program effectiveness?” and “How do we capture *growth* in a program assessment?”