

**UM School of Education
Technology Committee Meeting Minutes**

Date: October 23, 2016

Location: Guyton Hall, Room 211

Chairperson: John Holleman

Meeting began: 1:30 PM

Committee members present:

- Allan Bellman
- Dennis Bunch
- Renee Cunningham
- John Holleman
- Carol Hopkins
- Jerilou Moore
- Clay Pounds

1. Renee Cunningham indicated that an issue she has encountered among online students is a lack of comfort and even awareness about basic resources that newly admitted online students should have with essential resources, namely: *MyOleMiss*, *Blackboard* and email. We determined to prepare a short on-demand streaming video that newly admitted online students can view addressing basic elements of *MyOleMiss*, *Blackboard* and *email/Gmail*. Blake Adams has agreed to narrate the 3 to 5 minute video that will be produced by Marvin Williams at NMEC. The SOE Tech Committee believes such a video will serve an important need among SOE online students.
2. Discussion about ways to encourage SOE faculty to consider recording streaming video segments to accompany their courses. In order to increase awareness among faculty about the capability of Marvin Williams and the Insight Park NMEC studio, we determined to announce this at the next SOE faculty meeting.

Meeting Adjourned: 2:45 PM