Submitting the Applied Behavior Analysis FE Log

All candidates enrolled in the ABA graduate program must submit their ABA Field Experience Log Sheet in the School of Education’s Assessment System.

Follow the steps below to submit the ABA Field Experience Log Sheet in the Assessment System:


You can also access the Assessment System from the “Student” tab on the School of Education home page.

First time users will need to register in the system. Click, “Register Here” on the homepage to register in the system.

Candidates that were previously enrolled in an undergraduate Teacher Education program will be able to access the system using their account used during an undergraduate program. These candidates will click, “Sign In” and log in with their credentials.
Register using your legal name, Student ID number, and University of Mississippi email address. We use legal names to ensure there are no duplicates in the system.

Choose your own password. You can reset it by clicking “Forgot Password” on the Login page.

Click “Register” once you have filled in all the information.

After your account has been activated, the link in the email no longer works. You should go to http://education.olemiss.edu/assessment from this point to login to the assessment system. You may also access the system from the SOE home page http://education.olemiss.edu
To submit the ABA Field Experience Log after logging into the Assessment System, click the blue rectangle icon to open the navigation menu.

First, click “Personal” in the navigation menu.

Next, click “View Overview” from the drop-down menu.

The “Student Information Overview Page” will open.

Scroll down the Overview page to the heading “Submit Assessment Instrument.” Click the yellow button “Submit Assessment Instruments.”

The “Submit Assessment Instruments” page will open.

In the “Standard Instruments” box the Graduate Field Experience Log will be listed as well as the ABA Field Experience Log. **Only submit the ABA log if you are an ABA student.** Click submit on the right side of the ABA box. Then, a “Submissions” box will appear. Any previous submissions will be listed here.

Click the yellow “Submit New Instrument Submission” box.
The “ABA Field Experience Log” will open.

Enter the date, start and end times. Then select the hours type: Unrestricted, Restricted, Individual Supervision or Group Supervision.

Add any notes you may wish to document.

Click “Add Hours.” These hours will accumulate at the bottom of the page in the area titled “Hours Summary.”

Repeat this process for each type of hours you wish to submit.

Items can be entered all at once or periodically throughout the course of the program. Follow your advisors instructions.

Email assess@olemiss.edu with any questions about the Assessment System or submitting the ABA Field Experience Log