



THE UNIVERSITY OF MISSISSIPPI  
School of Education

**Getting Started in the  
DREAM  
ASSESSMENT  
SYSTEM:**

Clinical Instructors

# USING THE ASSESSMENT SYSTEM

- ❑ Where to find the link
- ❑ Register a User Account (legal name/email address)
- ❑ Update your profile (use of information)
- ❑ Supervised Enrollments (Courses)
- ❑ Completing the assessments
- ❑ Meeting due dates for entering assessment scores

# GETTING STARTED

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Journal of Contemporary Research in Education

Links

Schedule Room/Labs

TW Training

Dr. Monroe Wins Hood Award

Assistant Dean Ann Monroe is the 2018 Elma M. Hood Distinguished Teacher of the Year

Newsworthy



Meet Our 2018 Practitioners of



Seven Inducted Into SOE Alumni Hall



Missed Graduation? We Got It on Video!

Poll

The execution...

- Love it
- Hate it
- Never use it correctly
- I use it all the time every day, but my thoughts together, even if I don't use it correctly!

To access the Assessment System from the School of Education website, click the “Faculty & Staff” tab. Then, click the “Assessment System” button.

<http://education.olemiss.edu/assessment/>

# School of Education Assessment System

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## Welcome to the SOE Assessment System

### This system is implemented at three levels:

1. Individual candidate level to ensure that our candidates exit our programs with the appropriate skills, knowledge, and dispositions to be effective professionals.
2. Program level to determine the effectiveness and cohesiveness of candidates' courses of study.
3. Unit level to monitor the connectivity of programs and their alignments with professional standards; unit's mission, vision, and goals; the conceptual framework and articulated needs from the field, and dispositions to be effective professionals.

Assessment data are collected from multiple sources including candidates, recent graduates, faculty, clinical instructors, principals, and external reviewers. These data are systematically compiled, summarized, and analyzed annually to assist in making improvements that have a positive impact on candidate performance, program quality, and unit operations. The process provides an empirical basis for informing, evaluating, and continuously improving the unit and its educator preparation programs.

[Sign In](#)[Register Here](#)

**First time users should click “Register Here” to create an account.**

**If you already have an Assessment System account click “Sign In.”**

## Register your assessment system account.

Already registered? [Click here to login.](#)

Title:

Enter the following information as it would appear on your driver's license.

First Name:

Middle Name:

Last Name:

Enter the following information as it would appear on your university ID card, if applicable.

Faculty ID:

Student ID:

The following information will be your login credentials.

Email Address:

Passwords must be between 6 to 20 characters.

Password:

Confirm Password:

Register



**Your legal name and email address must match that provided to the field placement office. We use legal names to ensure there are no duplicates in the system.**

**Clinical instructors should omit this step for entering a Faculty/Student ID.**

**Choose your own password. You can reset it by clicking “Forgot Password” on the Login page.**

**Click “Register” once you have filled in all the information.**

**You have successfully registered your account.**

Thank you for registering. A confirmation email has been sent to your address. Please click on the link in that email in order to activate your account. Once you have clicked on the link and logged in, your account will be activated.

[Click Here To Sign In](#)

**Once you have successfully registered, this page will appear asking for you to activate your account. You will receive an email at the email address provided in the form to confirm your account. Click the hyperlink in the email to activate your account. The hyperlink will direct you to this page below.**

[About](#)

[Academics](#)

[Departments, Centers, & Outreach](#)

[Faculty & Staff](#)

[Students](#)

Your account is now active. You may log in [here](#).

**After your account has been activated, the link in the email no longer works. You should go to <http://education.olemiss.edu/assessment/> from this point on to login to the assessment system. You may also login from the main page <http://education.olemiss.edu>**



# School of Education Assessment System

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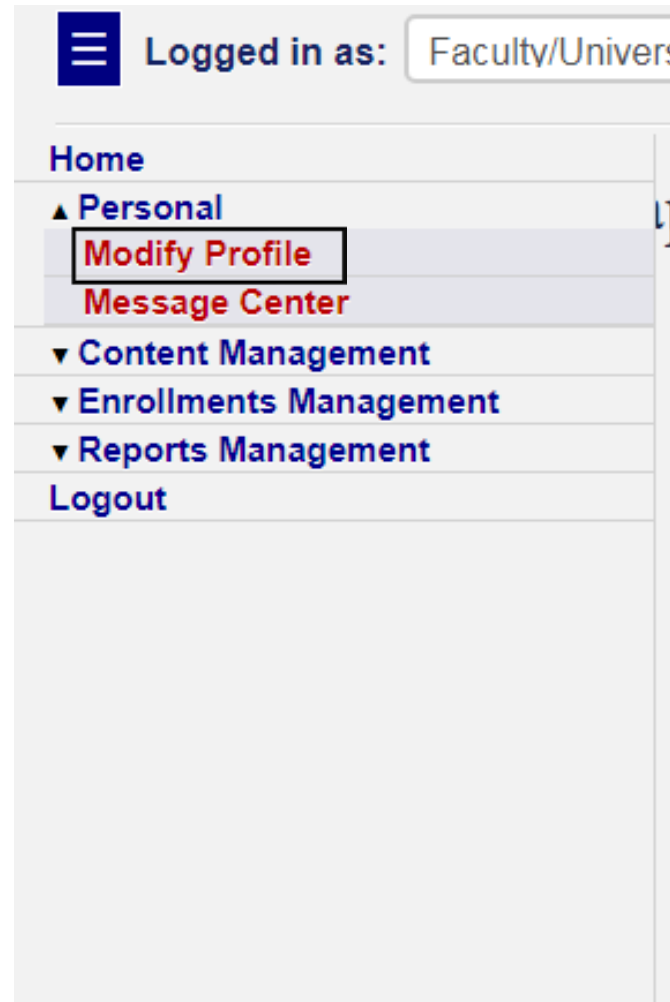
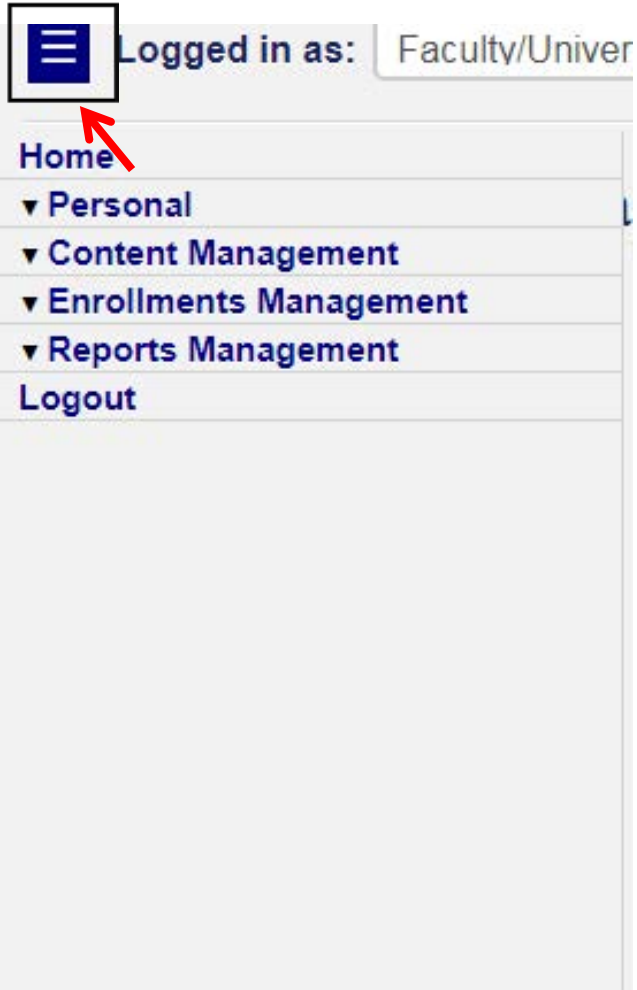
[Sign In](#)

[Register Here](#)



For legal/ethical reasons and the security of the assessment system, it is important that you do not share your password with anyone.

# Update Your Personal Profile



To update your profile, first click the blue square on the top left side of the screen to open the Navigation Panel.

Once the Navigation Panel is open click "Personal." Then click the "Modify Profile" button.

It is important to keep your personal profile up to date. We use this information to provide evidence of the quality of clinical instructors who work with our education students.



Edit Account Information for Usagetestguy Johnson [UID5a09aee8b27f]

Account Registered

2017-11-13 08:40:50

Last Login

Title:

Mr.

First Name:

Usagetestguy

Middle Name:

Jamey

Last Name:

Johnson

Faculty ID:

55865545

Student ID:

45435456

Email Address:

notme@emailhotmail@yahoo.com

Change Password

Password:

Confirm Password:

Update Account

Please update any missing/ incorrect information.

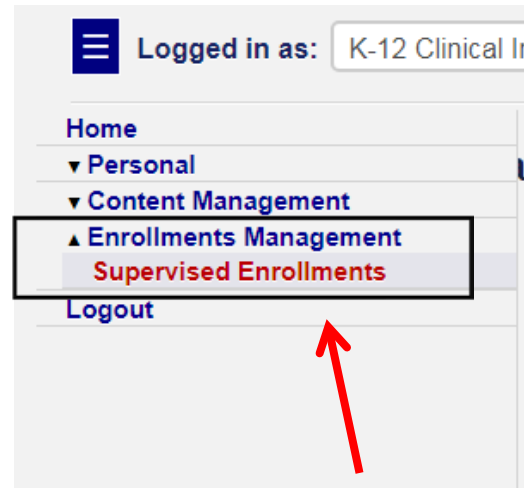
If information is incorrect and you are unable to change it yourself, contact the systems administrator at [assess@olemiss.edu](mailto:assess@olemiss.edu) to make the corrections for you.

Clinical instructors should omit this step for entering a Faculty/Student ID.

You can also change your assessment system password from this page.

Be sure to click on the "Update Account" button at the bottom of the page when you are finished.

# Supervised Enrollments (Courses)



To locate the assessments to be completed on the education student with whom you work, click on “Enrollments Management” in the Navigation Panel. Then, click “Supervised Enrollments.”

## Supervised Enrollment Courses

Showing courses which you have a supervisory role in for Spring 2013 semester.

You are a supervisor for 1 course.

|          |  |                           |
|----------|--|---------------------------|
| EDLE 464 | Student Teaching: Elementary Education | <a href="#">View Roll</a> |
|----------|--|---------------------------|

## Supervised Enrollment Course Roll

Showing enrollments which you have a supervisory role in for Spring 2018, First Summer 2018, Full Summer 2018 semesters and the course EDLE 464.

You are supervising 1 student.

|  |                               |                                 |
|--|-------------------------------|---------------------------------|
| Hlu Laam Chow [REDACTED]               | Undergraduate Student         | B.A Ed. in Elementary Education |
| Spring 2018 (2017-2018)                | EDLE 464                      | Section 1 Oxford                |
| Valerie Mathis                         | Faculty/University Supervisor | N/A                             |
| Katie Pearson (kpearson@oxfordisd.org) | K-12 Clinical Instructor      | Oxford Elementary               |
| <a href="#">View Details</a>           | <a href="#">Enter Data</a>    |                                 |

On this page, you see the course(s) listed. Click “View Roll” to see information for an education student (you may have one or two courses available depending on the number of education students in your classroom).

# Completing the Assessments

## Supervised Enrollment Course Roll

Showing enrollments which you have a supervisory role in for Spring 2018, First Summer 2018, Full Summer 2018 semesters and the course EDLE 464.

You are supervising 1 student.

|                                       |                               |                                 |
|---------------------------------------|-------------------------------|---------------------------------|
| Hlu Laam Chow [REDACTED]              | Undergraduate Student         | B.A.Ed. in Elementary Education |
| Spring 2018 (2017-2018)               | EDLE 464                      | Section 1 Oxford                |
| Valerie Mathis                        | Faculty/University Supervisor | N/A                             |
| Katie Pearson (kpearson@oxfordsd.org) | K-12 Clinical Instructor      | Oxford Elementary               |
| <a href="#">View Details</a>          | <a href="#">Enter Data</a>    |                                 |

To complete assessment instruments for the education student you are working with, click “Enter Data.”

The assessment instruments associated with the course in which the education student is enrolled will be displayed. Click “Submit” to fill out the assessment instrument.

## Enter Data for Enrollment

### General Enrollment Information

|                         |  |                              |
|-------------------------|--|------------------------------|
| Term:                   | Spring 2018                            | <a href="#">View Details</a> |
| Academic Year:          | 2017 - 2018                            |                              |
| Course:                 | EDLE 464                               | <a href="#">View Details</a> |
| Course Title:           | Student Teaching: Elementary Education |                              |
| Section:                | Section 1 Oxford                       |                              |
| Student:                | Hlu Laam Chow [REDACTED]               | <a href="#">View Details</a> |
| Student Role:           | Undergraduate Student                  |                              |
| Program:                | B.A.Ed. in Elementary Education        | <a href="#">View Details</a> |
| Classification:         | Undergraduate                          |                              |
| Faculty:                | Valerie Mathis (2673)                  | <a href="#">View Details</a> |
| Faculty Role:           | Faculty/University Supervisor          |                              |
| Grade:                  | N/A                                    |                              |
| Status:                 | Enrolled                               |                              |
| Enrollment Application: | Not Available                          |                              |

|                       |     |
|-----------------------|-----|
| Field Experience (FE) | 500 |
| Credit (Credit)       | 0   |

### Placement Information

|   |                          |
|---|--------------------------|
| Clinical Instructor:                          | Katie Pearson            |
| Clinical Instructor Role:                     | K-12 Clinical Instructor |
| Site:   | Oxford Elementary        |
| Type:   | School                   |
| <a href="#">View Clinical Instructor Info</a> |                          |
| <a href="#">View Site Details</a>             |                          |

### Assessment Instruments

|          |                        |
|----------|------------------------|
| CEI 2018 | <a href="#">Submit</a> |
| CEI 2019 | <a href="#">Submit</a> |
| TIAI     | <a href="#">Submit</a> |
| TIAI     | <a href="#">Submit</a> |

**Special Note:**  
The TIAI for student teaching will open to a screen that links to Formative and the Summative assessments. You'll click on the appropriate link for the assessment you're completing.

## Teacher Intern Assessment Formative

Stage is accessible from 2016-05-19 to 2019-06-20

### I. PLANNING AND PREPARATION

\*Items 1-6 should be assessed from written lesson and unit plans, classroom observations, and fr

#### Rubric Information

0 Unacceptable 1 Emerging 2 Acceptable 3 Target

1. Selects developmentally appropriate, performance-based objectives that connect core content knowledge for lessons based on Mississippi Curriculum Frameworks/Common Core State Standards. (InTASC 4.7; M-STAR Domains I-4; NCATE 1a)

- Unacceptable - Objectives are not based on Mississippi Curriculum Frameworks/Common Core State Standards and are not stated as performance objectives.
- Emerging - Objectives are based on Mississippi Curriculum Frameworks/Common Core State Standard and are appropriate for student learning, but are not stated as performance objectives.
- Acceptable - Objectives are based on Mississippi Curriculum Frameworks/Common Core State Standard, are stated as performance objectives, and are clearly aligned with assessments.
- Target - In addition to acceptable, includes objectives at different instructional levels that meet individual needs of students (DOK Levels, Bloom's, Understanding by Design, etc.).

#### Comments on Effectiveness

To complete the assessment, click the button next to the rating for the education student.

When you are satisfied that all ratings are correct, click on the “Save Changes” button. If you don’t click “Save Changes” it is not submitted.

If all items have not been completed, you will get a message directing you to the items that need further attention.

When completed, you will receive a “Thank you” message.

Students will be able to see the ratings when the assessment is complete.

# Due Dates for Entering Data

- ❑ It is extremely important that the assessment scores are entered on or before the set due dates.
- ❑ The **CEI** is completed at midpoint of the semester and again at the end of the semester. Specific deadlines for entering data on this assessment will be provided.
- ❑ The **TIAI** scores may be entered as soon as the observations have taken place, but must be entered by the deadline to be provided later. Please enter these scores as soon as you have completed the assessment.
- ❑ The clinical instructor is required to complete an **Attendance Form** on students in EDCI 353, EDEL 417, EDLE 464, EDLE 467, EDLE 480, METP 101-302. This form is completed electronically in the assessment system.
- ❑ Student Teaching Only - The **Field Experience Survey** is to be completed by the last day the teacher education students are in the classrooms (students and university supervisors will NOT see your responses on this survey)

# QUESTIONS?

Email the Assessment Office at

[assess@olemiss.edu](mailto:assess@olemiss.edu)

With each communication, please provide:

- ✓ your legal name
- ✓ the full name of your school
- ✓ the full name of the student
- ✓ student ID #