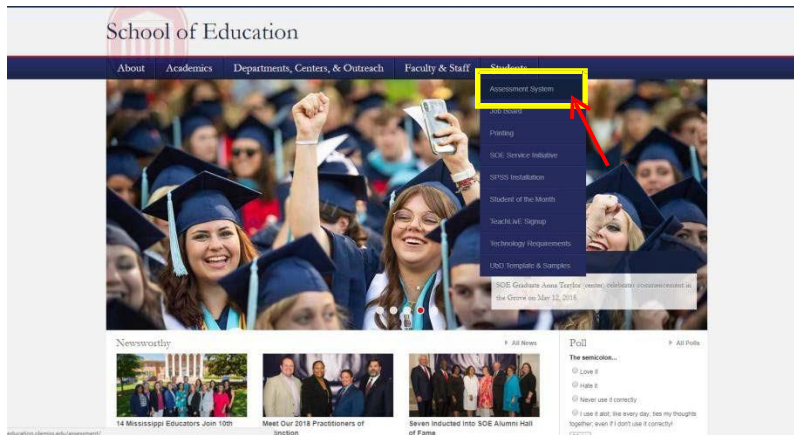


# Submitting the MAT EDSE 627 Field Experience Log

All candidates enrolled in the Master of Arts in Teaching program will need to submit their EDSE 627 Field Experience Log in the School of Education's Assessment System at the end of each EDSE 627 course. Candidates must register for an assessment system account in order to submit the log. Steps on how to register in the system can be found here:

[http://education.olemiss.edu/assessment/assets/help\\_page\\_assets/Graduate%20Candidates%20Registering%20in%20the%20Assessment%20System.pdf](http://education.olemiss.edu/assessment/assets/help_page_assets/Graduate%20Candidates%20Registering%20in%20the%20Assessment%20System.pdf)

Follow the steps below to successfully submit the EDSE 627 Field Experience Log in the Assessment System:



Access the SOE Assessment System.  
<http://education.olemiss.edu/assessment/home.php>

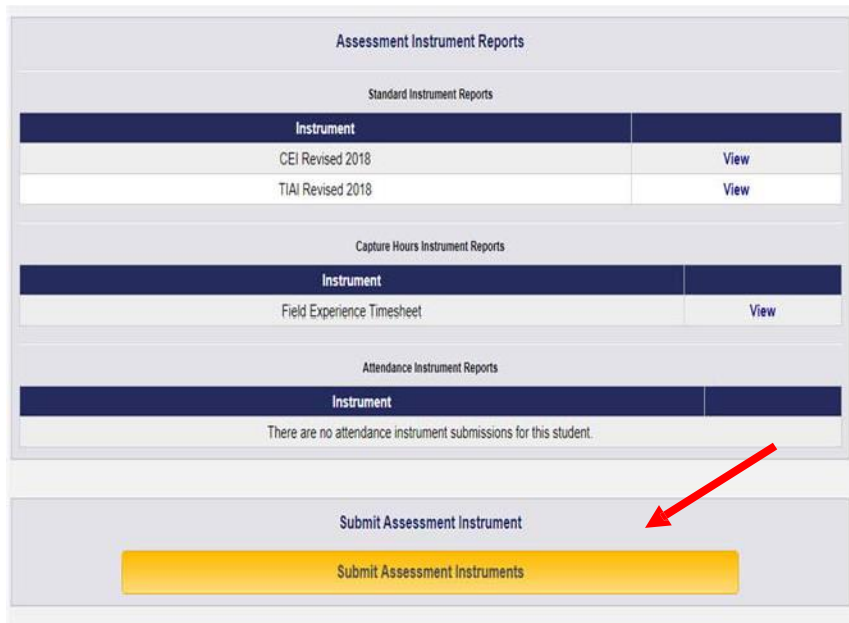
You can also access the Assessment System from the "Student" tab on the School of Education home page.



To submit the Field Experience Log after logging into the Assessment System, click the blue rectangle icon to open the navigation menu.

First, click "Personal" in the navigation menu.

Next, click "View Overview" from the drop-down menu.



The "Student Information Overview Page" will open.

Scroll down the Overview page to the heading "Submit Assessment Instrument." Click the yellow button "Submit Assessment Instruments."

Standard Instruments

EDSE 627 Field Experience Log

Submit

Submit EDSE 627 Field Experience Log Instrument

Submission

There has been no submissions for this instrument thus far.

Submit New Instrument Submission

## EDSE 627 Field Experience Log

Evaluation By:

Evaluation For: Dorothy Reid (10489226) - Secondary Ed. Undergraduate Student

### Instructions

Please submit this instrument accurately.

### Field Experience Log

#### School Information

School Name

School Street Address

Save Changes

The "Submit Assessment Instruments" page will open.

In the "Standard Instruments" box the EDSE 627 Field Experience Log will be listed. Click submit on the right side of the box.

Then, a "Submissions" box will appear. Any previous submissions will be listed here.

Click the yellow "Submit New Instrument Submission" box.

The "EDSE 627 Field Experience Log" instrument will open.

Complete each item on the instrument by typing in the box. The last two items on the instrument pertain to "Hours Information." Type the number of hours completed thus far in each box.

To submit the instrument, scroll down and click the "Save Changes" button.

The instrument submission may be edited if necessary. Follow the same steps in this guide to return to and edit the instrument or create a new submission.

Email [assess@olemiss.edu](mailto:assess@olemiss.edu) with any questions or issues.